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| **Attendees** | **Board:** C. Ptacek-Chair, R. Tressler, J. Long, M. Louy, E. Petrillo,  A-M. Sheehan, I. Bonin-Clerk/Secretary | **Public:** K. DrinkwineJ. Greene |
| **Topic** | **Discussion** | **Next Steps** |
| 1. Call to order, Pledge/Roll Call/Quorum | * Quorum present
* Meeting called to order 1830
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| 2. Minutes Review  | * Motion to approve B. Tressler. Second by J Long. Minutes approved 6-0
 | Minutes approved with corrections  |
| 3. Public Hearing | * Public Hearing
	+ No opposing comments from public
	+ No questions from Board
	+ Motion to approve by E Petrillo and second A-M Sheehan. Approved by all 6-0
 | Deliver forms to Mr. Drinkwine to present to Wash Co with signed plat.Need 2 Mylar one signed for landowner and one to file with town clerk. Chuck to sign in evening tomorrow and provide additional forms |
| 4. Application and Sketch Plans | * No new applications
* Sketch needs to include “stream/creek” for 01-23 (Albrecht)
 | Remind to include creek boundaries/land owner boundaries |
| 5. Subdivision in progress/Hold over apps. | Worthington (2-2023)* + Awaiting landowner
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| 6. Chairman’s Report | Update to Bown board * Reported sub-divisions in process with Planning Board
* Resident pursuing “at risk youth substance use” center
* Maximum 60 resident
* Large lift on developer before completed. Many regulations
* No action/requirements for planning board.

Norbut update* Awaiting closing with landowners
* No direct updates from Norbut to Planning Board
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| 7. Clerk/Secretary Report | Fielding questions from land owners |  Irene to follow up with Albrecht |
| 8. Old Business | Fee Schedule* Propose
	+ $5 for copies for sub-division reg
	+ Minor app fee $100
	+ Lot fee $50
	+ Boundary line adjustment $100
	+ Major app fee $200 plus lot fee of $50 per lot
	+ Final approval fee $200 for Major subdivision
* Public notice will be submitted prior to moving forward fee changes.
* Public hearing on July 31st meeting
 | Public notice next meetingProvide paper copies to Town Board“Suggested by Planning” |
| 9. New Business  | Review of Sub Division Guidelines* Ms. Sheehan will proof read final edits
* Include in citation for what amendments did- suggestion by Ms. Louy
* Include Site Plan Reg as a place holder to work on
* C Ptacek keeping edits
* Stopped at page 7
 | Irene will incorporate edits  |
| Adjournment | * Motion to adjourn 2054 by J Long and second by R Tressler Approved 6-0
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**Next Board Meeting July 31, 2023**