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| **Attendees** | **Board:** C. Ptacek-Chair, R. Tressler, J. Long, M. Louy, E. Petrillo,  A-M. Sheehan, I. Bonin-Clerk/Secretary | **Public:** K. DrinkwineJ. Greene |
| **Topic** | **Discussion** | **Next Steps** |
| 1. Call to order, Pledge/Roll Call/Quorum | * Quorum present
* Meeting called to order 1830
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| 2. Minutes Review  | * Motion to approve B. Tressler. Second by John. Minutes approved 6-0
 | Minutes approved with corrections |
| 3. Public Hearing | * Public Hearing
	+ No opposing comments from public
	+ No questions from Board
	+ Motion to approve by E P and second A-M. Approved by all 6-0
 | Deliver forms to Mr. Drinkwine to present to Wash Co with signed plat.Need 2 Mylar one signed for landowner and one to file with town clerk. Chuck to sign in evening tomorrow and provide additional forms |
| 4. Application and Sketch Plans | * No new applications
* Sketch needs to include “stream/creek”
 | Remind to include creek boundaries/landowner boundaries |
| 5. Subdivision in progress/Hold over apps. | Worthington (2-2023)* + Fee paid to clerk of $50
	+ Waiver submitted
	+ Mr. Worthington instructed to proceed with survey and to refer to Subdivision and Guideline Regulations to assure all key components are included in the plat
 | Public notice for Drinkwine 9-22 prior to June 26,2023 meeting |
| 6. Chairman’s Report | Update to town board explained sub-divisions in processResident pursuing “at risk youth substance use” centerMaximum 60 resident Large lift on developer before completed. Many regulationsNorbut update* Awaiting closing with landowners
* No direct updates from Norbut to Planning Board
 | Print out formal extension request for the Norbut filed |
| 7. Clerk/Secretary Report | Fielding questions from land owners |  Irene to follow up with Albrecht |
| 8. Old Business | Fee Schedule* Propose
	+ $5 for copies for sub-division reg
	+ Minor app fee $100
	+ Lot fee $50
	+ Boundary line adjustment $100
	+ Major app fee $200 plus lot fee of $50 per lot
	+ Final approval fee $200 for “Major”
* Public notice will be submitted prior to moving forward fee changes.
* Public hearing at July 31st meeting
 | ID if the fee schedule needs to have a public notiePublic notice next meetingProvide paper copies to Town Board“Suggested by Planning” |
| 9. New Business  | Review of Sub Division Guidelines* Update TOC and page numbers (last)
* Article 3 Sec 7 (pg 15) not listed “Acceptance of Public Areas” missing from TOC
* A-M will proof read final edits
* Include in citation for what amendments did- suggestion by ML
* Include “site plan reg” as a place holder
* Chuck keeping edits
* Stopped at pg 7
 | Irene will incorporate edits  |
| Adjournment | * Motion to adjourn 2054 by J Long and second by R Tressler Approved 6-0
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**Next Board Meeting June 26, 2023**