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| **Attendees** | **Board:** C. Ptacek-Chair, R. Tressler, J. Long, M. Louy, E. Petrillo,  A-M. Sheehan, I. Bonin-Clerk/Secretary | **Public:**  K. Drinkwine  J. Greene |
| **Topic** | **Discussion** | **Next Steps** |
| 1. Call to order, Pledge/Roll Call/Quorum | * Quorum present * Meeting called to order 1830 |  |
| 2. Minutes Review | * Motion to approve J Long. Second by R Tressler. Minutes approved 6-0 | Minutes approved with corrections |
| 3. Public Hearing | * Public Hearing   + No opposing comments from public   + Brought to Town Board. Supervisor Campbell to confirm who would hold the Public Hearing? No response currently from Town Board.   + No public in attendance.   + Fee schedule reviewed as presented to Town Board   + Motion to accept fee schedule changes by J Long second by AM.     - Roll Call for approval…J Long- YES, R Tressler- YES, M Louy- YES, C Ptacek- YES, A-M Sheehan- YES, E Petrillo- YES | Resolution/Motion will be presented to Town Board of Hebron to accept as was approved unanimously and no negative responses. Email to Supervisor and hard copies for 8/14/23 |
| 4. Application and Sketch Plans | * No new applications * Sketch needs to include “stream/creek” for 01-23 (Albrecht) | Remind to include creek boundaries/land owner boundaries |
| 5. Subdivision in progress/Hold over apps. | Worthington (2-2023)   * No further action required from Planning Board * Land owner to file through county |  |
| 6. Chairman’s Report | Open Position on Planning Board   * Large Ag district in Hebron. Per C Ptacek, one member on Planning Board is required to have ag property with over $10k in revenue. * Ideally looking for a member who meets Agriculture role to bring that expertise to the Planning Board |  |
| 7. Clerk/Secretary Report | August meeting may have one public hearing and one Sketch Plan presentation; Albrecht and Erickson |  |
| 8. Old Business | Fee Schedule   * See “public hearing” above   Edit to Subdivision Guidelines and regulations |  |
| 9. New Business | Site Plan   * Bring to the Town Board requesting to begin work on setting up a Site Plan Review Law and bring in resources from County. * Ideally, Site Plan will provide guidance for setbacks, screening, fencing, etc * If proceeds, goes back to Town Board for review/approval, and identify Planning Board to be charged with Site Plan Review Law oversight * Authorize Planning Board to develop site plan review law for Hebron * Motion made by J Ptacek to authorize the PB to form a site plan review law for Town of Hebron. Second by R Tressler. Approved 6-0. * Once approval from Town Board is received, will begin work and determine next steps. | Identify what objections were in 2004 (A-M to investigate)  Bring to the September Town Board meeting.  Send to Town Board a motion for the Site Plan Review Law (Geneva good example) |
| Adjournment | * Motion to adjourn 2054 by J Long and second by R Tressler Approved 6-0 |  |

**Next Board Meeting August 28, 2023**