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| **Attendees** | **Board:** C. Ptacek-Chair, R. Tressler, J. Long, M. Louy, E. Petrillo,  I. Bonin-Clerk/Secretary | **Public:** T. EricksonM. EricksonP. Russell |
| **Topic** | **Discussion** | **Next Steps** |
| 1. Call to order, Pledge/Roll Call/Quorum | * Quorum present
* Meeting called to order 1830
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| 2. Minutes Review  | * Motion to approve J Long. Second by M Louy. Minutes approved 5-0
 | Minutes approved with corrections |
| 3. Public Hearing | * none
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| 4. Application and Sketch Plans | * 03-2023 Erickson Sketch Plan review
	+ Previously submitted 2006 and plat was used
	+ 2012 file reviewed by chair
	+ Updated Survey completed to compliment application.
	+ Total acreage 112.22
	+ Reviewing application, regarding env assessment form, #4 answered non-agricultural however in ag district. No agricultural use currently on the property.
	+ Prior to public hearing, place “orange ribbons” to mark the corners.
	+ Motion by J Long defining #03-2023 a minor subdivision. Second by Tressler. Approved 5-0.
	+ Survey mylars reviewed by Chair
 | Request one additional mylarPublic hearing Sept 25th |
| 5. Subdivision in progress/Hold over apps. | * Albrecht on hold.
* Chair requesting sketch plan be updated and submitted to Planning Board prior to public hearing. Also requesting stakes and markers be placed at corners of neighboring properties,
 | Resubmit sketch calling out brook and Naldoski’s septic. Post orange markers for corner |
| 6. Chairman’s Report | * Presented at town board fee schedule proposal. Will hold public hearing by Town Board 9/11/23
* Site Plan Review request was approved, and Planning Board can move forward with this work.
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| 7. Clerk/Secretary Report | * Albrecht requesting public hearing for September. See above for follow up
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| 8. Old Business | Fee Schedule* See “public hearing” above

Edit to Subdivision Guidelines and regulations continues |  |
| 9. New Business  | No new business |  |
| Adjournment | * Motion to adjourn 8:45 pm by J Long and second R Tressler Approved 5-0
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**Next Board Meeting September 25, 2023**