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| **Attendees** | **Board:** C. Ptacek-Chair, R. Tressler, J. Long, M. Louy, E. Petrillo, A-M Sheehan | **Public:**  T. Erickson  M. Erickson  D. Albrecht  M. McCasland  W. Schmidt |
| **Topic** | **Discussion** | **Next Steps** |
| 1. Call to order, Pledge/Roll Call/Quorum | * Quorum present * Meeting called to order 1830 |  |
| 2. Minutes Review | * Motion to approve . Second by . Minutes approved 6-0 | Minutes approved with corrections |
| 3. Public Hearing | Erickson #03-2023   * No public comment * Motion to approve as a Minor Subdivision by J. Long, second by E. Petrillo. Approved by all * Map signed by Chair Ptacek * Landowners reminded to file within 90 days at County * Board of Health notice will be sent by Clerk | I Bonin to send DOH letter, invoice for advertisement , Document receipt and “new requirements for NY state” |
| 4. Application and Sketch Plans | 04-2023 McCasland Sketch Plan review   * Request to separate into two parcels with road in between. * This would be a “natural subdivision.” * Motion to approve by B. Tressler and second by J. Long. Approved by all * Will schedule public hearing for October 30th and will publish notice. * The landowner reminded will need 2 Mylars for the next meeting, place ribbons along road at corners. * Fee will be $50 per lot= $100 and cost of advertising   #01-2023 Albrecht/Greenholtz   * Request to acquire small parcel of Nadolski’s property and add to Albrecht property. This will fall under Minor Subdivision * Ribbons are out on property line, 2 copies of Mylar received * Motion to approve by J. Long; second by E Petrillo, Approved by all * Public hearing on October 30th. Fee will be $50 per lot=$100. Advertising costs will be confirmed by Clerk. * Signed affidavit submitted to board from J. Nadolski that allows Mr. Albrecht to act on Ms. Nadolski’s behalf for this subdivision | Irene will follow up with landowners |
| 5. Subdivision in progress | NONE |  |
| 6. Chairman’s Report | * Public Hearing for new fee schedule. Questions raised and answered by Town Council members. Fee schedule approved and will be in effect 09/25/2023 * Site Plan Review request was approved and Planning Board can move forward with this work. |  |
| 7. Clerk/Secretary Report | Clerk absent for this meeting. No updates reported to Chair |  |
| 8. Old Business | Fee Schedule   * See “public hearing” above   Site Plan Review   * A-M Sheehan reported she was unable to find minutes/not available from Town council meeting that voted down Site Plan Review. Reached out to John McDermott as he was on Planning Board during that period. He remembers concerns “Don’t want to be told what to do. Could be in lines of zoning.” * Suggest emphasizing goal to protect properties and property values |  |
| 9. New Business | No new business |  |
| Adjournment | * Motion to adjourn 7:30 pm by A-M Sheehan, second by E Petrillo. Approved 5-0 |  |

**Next Board Meeting October 30, 2023**